DMC Research Review Process

DMC Nursing Research Council Review and Approval (if applicable)

Departmental or CMO Review and Approval (i.e. feasibility review)

Investigator submits application for DMC Research Review at www.dmc.org

DMC CRO Research Review

Once all required documents are submitted by investigator, DMC CRO staff triages studies for type of review; identifies clinical research services; obtains CPT codes or necessary information for clinical charges from clinical manager or finance; develops billing grid for compliance (if applicable); consults with research coordinators on appropriate processes for registration, patient consent, and use of EMR. Gathers cost and time analyses data and prepares study package for hospital Facility Research Committees (if appropriate).

Tenet Research Review/ National Research Budget Office (NRBO); if applicable as determined by DMC CRO)

DMC Facility Research Committee Review

If approved by DMC CRO and FRC, letter sent by the CRO to Principal Investigator.

Final approval to implement study is contingent on executed Facility Agreement (eCATS), CTA, or other agreements related to study, and IRB approval.

An email is sent to the Principal Investigator when a study is fully executed (i.e. approved to begin at the DMC via email.

ECATS Submission

Legal/Compliance Review of CTA and/or Facility Agreement

If study has clinical research services/DMC billable events not covered by insurance, accounting creates a grant pathway for study charges

DMC CRO invoices Principal Investigators on a monthly basis

If a research study has no DMC billable events then it is added to Clinical Conductor…

Clinical Conductor is also the Tenet mandated program that all research billing is invoiced from.

CRO Ongoing Study Compliance Monitoring

DAILY: monitoring of registration request for research info; new patient enrollments; review of clinical services ordered by patient and study; bill holds placed; research charges removed from patient bill and transferred to pathway

MONTHLY: review of clinical charge summary reports, monitoring of requests to IT for access to EMR for research purposes: review and reconciliation of WSU IRB Report and approved DMC studies; review of account billing; tracking of research registration documents.